

## JEFFERSON COUNTY COMMISSION

DATE: February 4, 2016

TIME: \_\_\_\_\_

### I. ROLL CALL

### II. INVOCATION

### III. PLEDGE OF ALLEGIANCE

### IV. APPROVAL OF MINUTES

January 21, 2016

### V. PRESENTATION

- a) Commissioner Brown: Proclamation that February, 2016 be Teen Dating Violence Awareness Month
- b) Commissioner Stephens: Retirement resolution for Barry Isbell

### VI. RESOLUTIONS

#### **Health and General Services - Commissioner Bowman**

##### **Cooper Green Mercy Health Services**

1. Resolution authorizing execution of Amendment No. II to the agreement with Richard Sims, M.D. to extend agreement for internal medicine physician services for the period February 1, 2016 - January 31, 2017 in an amount not to exceed \$149,760. (remaining budget \$4,201,727)
2. Resolution authorizing execution of an agreement with Laboratory Supply Company (Labsco) for a Tosoh A1c analyzer for testing of hemoglobin A1c for the period November 1, 2015 - October 31, 2018 in the amount of \$23,446.94 annually.
3. Resolution authorizing execution of a Services Agreement with UAB to form a coalition of specialists in HCV (Hepatitis C Virus) management, primary-care providers and public health representatives for the period June 29, 2015 - June 30, 2016 in an amount not to exceed \$10,500 - revenue.

##### **General Services**

4. Resolution regarding parking fees for the surface parking lot.
  5. Resolution authorizing execution of an agreement with SSOE Group to provide engineering services to perform a comprehensive ARC Flash study for approximately 45 buildings per National Electrical Code (NFPA 70, Section 110.16) and NFPA 70E, Standard for Electrical Safety in the amount of \$328,980. (remaining budget \$6,798,947.88)
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## **Human-Community Services/Human Resource Services - Commissioner Brown**

### **Human-Community Services & Economic Development**

6. Resolution authorizing execution of an amendment to the agreement with Alabama Department of Senior Services to extend the agreement to March 30, 2016 and increase the budget to \$86,413 for the SHIP program.
  7. Resolution authorizing execution of a grant award with Alabama Department of Senior Services to provide funding for the Medicare Improvements for Patients and Providers (MIPPA) program in the amount of \$22,218.
  8. Resolution authorizing execution of an amendment to the agreement with HUD to approve disbursement of the second round of CDGB Disaster Recovery funds in the amount of \$2,347,854.
  9. Resolution authorizing execution of Amendment No. 7 to the agreement with Hatch Mott McDonald, for the West Highland Water Improvements Project, which extends the agreement an additional ninety (90) days at no additional cost.
  10. Resolution to amend a resolution approved January 7, 2016, MB: 169; PG: 222, awarding a contract for the Pleasant Grove Storm Shelter Project to Richardson Construction Company, to reflect a correction.
  11. Resolution authorizing execution of a Finding of No Significant Impact **and** a Request for Release of Funds for the Rosedale Sidewalk Improvements project as a part of the federally mandated environmental review process required for all Community Development Block Grant projects.
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## **Administrative/Public Works/Infrastructure - Commissioner Stephens**

12. Resolution to approve the reappointment of James Miller to serve on the Jefferson County Planning and Zoning Commission for a term ending December, 2019.
13. Resolution to approve the appointment of Daniel Edward Smith, III to serve on the Red Mountain Park Commission Board for a term ending February, 2020.

### **Roads and Transportation**

14. Resolution authorizing execution of an agreement with AECOM Technical Services, Inc. to prepare the roadway plans for the widening of Morgan Road from I-459 to South Shades Crest Road in the amount of \$242,378. (remaining budget \$15,163,019.60)
15. Resolution authorizing execution of an agreement with ALDOT for preliminary engineering for the bridge replacements and approaches on Bradford-Trafford Road over Gurley Creek in the amount of \$441,703 (County's 20% portion - \$88,340). (remaining budget \$15,074,679.60)
16. Request from various utility companies to locate their facilities on Jefferson County rights-of-way: Bessemer Water Services and AT&T.
17. Resolutions to accept maintenance of certain roadways - Vernon Hills.

**Environmental Services**

- 18. Resolution authorizing execution of a Consent to Encroachment & Release of Damages Agreement with Southland Tube, Inc. to allow improvements to remain within County sanitary sewer easement.

**County Attorney**

- 19. Resolution to approve 2016 Tax Levy.

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**Judicial Administration/Emergency Management/Land Planning - Commissioner Knight**

- 20. Resolution regarding a Memorandum of Understanding template between the County and municipalities for debris removal and monitoring services.

**District Attorney - Bessemer**

- 21. Resolution to approve Supernumerary District Attorney status compensation for Arthur Green.

**Land Planning & Development Services**

- 22. Resolution to acknowledge that covenants have been filed on the following rezoning case(s): Z-2015-028 Jimmy P. & Karen Preston, owners; R-G with covenants to A-1 to allow for the keeping of horses and a future residence; Eastern Valley.

**Inspection Services**

- 23. Resolutions to declare structures at twenty-four (24) locations a public nuisance and to authorize demolition of the structures in accordance with Act No. 91-193. All costs will be paid with Community Development CDBG Disaster Recovery funds.

**Board of Registrars**

- 24. Resolution that polling Precinct 1390 located a Lewis Elementary School be merged with North Birmingham Library.

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**Finance/Information Technology/Business Development - Commissioner Carrington**

**Finance**

- 25. Approval of the Unusual Demands report.
- 26. Resolution authorizing execution of an amendment to the agreement with Hill Administrative Services to extend agreement an additional three months (January 1 - March 31, 2016) to provide administration of workers' compensation claims in an amount not to exceed \$21,000. (remaining budget \$68,896.29)
- 27. Resolution to accept the recommendation from Glicksman Consulting, LLC to establish a reserve for self-insured auto liability, general liability and workers' compensation programs for FY2015-2016.

**Purchasing**

- 28. Approval of Purchasing Minutes for week of 1/12/16 - 1/21/16.
- 29. Approval of Encumbrance Report for week of 1/12/16 - 1/21/16.
- 30. Resolution authorizing execution of an agreement with HHH Sanitation, Inc. to provide portable toilet rental services to the County and PACA members on an as-needed basis for the period January 7, 2016 - January 6, 2017.

**Budget Management Office**

- 31. Approval of Staff Development report.
  - a. Multiple Staff Development
    - i. Board of Equalization
      - (a) Penny Nunnelley \$734.91
      - Robin Henderson \$719.91
      - Jane Mardis \$814.39
      - \*Maria Knight \$346.97
      - Alabama Association of Assessing Officials Mid Winter Conference  
Huntsville, AL – March 1-4, 2016 \*March 2-3, 2016
  
      - (b) Eric Wolfe \$253.11
      - Roy Stodghill \$246.84
      - David Hinkle \$246.84
      - Alabama Certified Appraiser Exam  
Montgomery, AL – March 17-18, 2016
  
      - (c) Thomas Carew, William Baker, Jane Mardis,  
Keith Fravert and Roy Stodghill \$1,035.00
      - National USPAP Update  
Homewood, AL – March 9, 2016
    - ii. Community and Economic Development
      - Keith Strother \$1,917.98
      - Sonya King \$2,094.42
      - Anthonesia McElroy \$2,164.66
      - Lyntrel Davis \$2,113.90
      - Southeastern Employment and Training Session  
Myrtle Beach, SC – March 5-9, 2016
    - iii. Information Technology
      - Maurice Myers, Allen Franklin, Joe White, Keith  
Gulledge, Douglas Taylor and Chris Bookout \$1,374.00
      - Leadership, Team Building and Coaching Skills  
Birmingham, AL –February 25-26, 2016
  - b. Individual Staff Development
    - i. Community and Economic Development
      - Larry Guthrie \$816.74

SMART Financial Grants Management  
Atlanta, GA – January 31 – February 3, 2016

ii. Information Services	
(a) Ali Sheikhzeinoddin	\$2,273.43
Environmental Systems Research	
San Diego, CA – June 26 – July 1, 2016	
(b) Doug Taylor	\$769.35
Cityworks Regional User Meeting	
Alpharetta, GA – February 10-12, 2016	
iii. Inspection Services	
Michael Thomas	\$621.80
Cityworks Regional User Meeting	
Alpharetta, GA – February 10-12, 2016	
iv Land Planning & Development Services	
Katherine Burleson-LaChine	\$697.69
Cityworks Regional User Meeting	
Alpharetta, GA – February 10-12, 2016	
v. Revenue	
(a) Gerald Osburn	\$175.00
Legislative and Governmental Relations	
Prattville, AL – January 27-28, 2016	
(b) Wesley Moore	\$2,400.27
Tax Audit	
Tampa, FL and Mobile, AL – February 20-27, 2016	
(c) Bruce Thompson	\$2,790.50
Tax Audit	
North Palm Beach, FL – March 5-13, 2016	
vi. Commission - District I	
George Bowman	\$3,597.18
National Association of Counties (NACo)	
Washington, DC – February 19-215, 2016	

c. For Information Only

i. Sheriff's Office	
(a) James West	\$295.00
Aubrey Finley	\$295.00
Kyomi Coleman	\$295.00
Criminal Investigation of Deadly Force	
Birmingham, AL – March 21-23, 2016	
(b) Kyomi Coleman	\$580.00
Technique of Interviewing and Interrogation	
Birmingham, AL – March 29-31, 2016	

(c) Lawanda Bonner \$295.00  
Law Enforcement Supervision, Management and Leadership Skills  
Birmingham, AL – December 1-3, 2015

(d) Kevin Austin \$318.40  
Advance Cold Case Long Term Missing Investigations  
Bossier City, LA – February 8-10, 2016

32. Approval of Budget Transaction report.

- 1) Tax Assessor - Bessemer \$10,000  
Shift funds from advertising to capital and add a purchasing memorandum to purchase a folding machine.

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## **VII. NEW BUSINESS**

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## **VIII. COMMENTS**

- A. County Attorney: Carol Sue Nelson
- B. County Manager: Tony Petelos